



T E X A S
Alliance for Life
Changing Hearts, Saving Lives

FINANCIAL DEVELOPMENT INTERNSHIP

Internship Description

Posted August 27, 2018

Texas Alliance for Life (TAL) is a statewide, nonpartisan, nonprofit organization based in Austin. TAL is committed to protecting innocent human life from conception through natural death using peaceful, legal means. Applicant must passionately share these views.

Job Title:	Assistant to the Development Director
Part-time:	5–20 hours per week Flexible hours
Availability:	Ongoing, all year
Salary:	Volunteer
Course Credit:	Yes
Location:	8000 Centre Park Dr. Ste. 380 Austin, Texas 78754
Contact:	Anita at 512.477.1244 or Anita@texasallianceforlife.org

Description:

We are looking for an energetic student interested in learning more about the financial development side of non-profit organizations. This position would assist us with our critical fundraising functions including direct donor solicitation, events, email solicitation, and database management.

Skills — (Proficiency / Ability to Learn):

- ◆ MS Word and Excel
- ◆ PowerPoint
- ◆ Database
- ◆ Good people skills
- ◆ Strong language skills (write/edit/proof) copy for solicitation letters