FINANCIAL DEVELOPMENT INTERNSHIP
Internship Description
Posted August 27, 2018

Texas Alliance for Life (TAL) is a statewide, nonpartisan, nonprofit organization based in Austin. TAL is committed to protecting innocent human life from conception through natural death using peaceful, legal means. Applicant must passionately share these views.

Job Title: Assistant to the Development Director
Part-time: 5–20 hours per week
Flexible hours
Availability: Ongoing, all year
Salary: Volunteer
Course Credit: Yes
Location: 8000 Centre Park Dr. Ste. 380 Austin, Texas 78754
Contact: Anita at 512.477.1244 or Anita@texasallianceforlife.org

Description:

We are looking for an energetic student interested in learning more about the financial development side of non-profit organizations. This position would assist us with our critical fundraising functions including direct donor solicitation, events, email solicitation, and database management.

Skills — (Proficiency / Ability to Learn):

◆ MS Word and Excel
◆ PowerPoint
◆ Database
◆ Good people skills
◆ Strong language skills (write/edit/proof) copy for solicitation letters