



T E X A S

Alliance for Life

Changing Hearts, Saving Lives

COMMUNICATIONS INTERNSHIP

Internship Description

Posted August 31, 2018

Texas Alliance for Life (TAL) is a statewide, nonpartisan, nonprofit organization based in Austin. TAL is committed to protecting innocent human life from conception through natural death using peaceful, legal means. Applicant must passionately share these views.

Job Title:	Assistant to the Director of Communications
Hours:	5–20 hours per week Flexible hours
Availability:	Ongoing, all year
Salary:	Volunteer
Course Credit:	Yes
Location:	8000 Centre Park Dr. Ste. 380 Austin, TX 78754
Contact:	Please email resume to Anita at anita@texasallianceforlife.org or mail to: Texas Alliance for Life, 8000 Centre Park Dr. Ste. 380 Austin, TX 78754

Description:

We are looking for a communications student interested in growing in skills and experience in an internship setting. This position would assist us with our media relations, social media management, website maintenance, production of videos, and print projects.

Skills (Proficiency / Ability to Learn):

- ◆ Strong language skills (write/edit/proof)
- ◆ Excellent people skills
- ◆ Ability to exercise prudential judgment in releasing information in fast-paced social media realm
- ◆ Active engagement in various social media networks, esp. to promote issues and events
- ◆ Experience using MS Office (Word, Excel, and PowerPoint)
- ◆ Basic knowledge of HTML coding
- ◆ Graphic design skills a plus (Adobe CS2)
- ◆ Spanish language is a plus